

## OLLI at UNLV Catalog Instructor Bios

Your catalog instructor bio is an opportunity to give credibility to your course by sharing your expertise, experience, and approach to instruction. Bio content should be brief and relevant, but also express your enthusiasm about your course topic. Instructors will use a single bio for all the courses they teach.

Target length for a bio is 3-4 sentences or roughly 50-80 words.

### *Writing your bio*

Begin with your **full name** and the primary reason you are qualified to teach this class. Use the first 1-3 sentences to highlight your professional experience, your education, or a statement on your personal interest in the subject. Generally, if sharing academic degrees, only include your highest degree unless a lower degree is more closely tied to what you'll be teaching.

You may also want to use a sentence to highlight your teaching experience or philosophy. This is a great way to set the tone or "vibe" of your classroom!

### *Example*

This is Mary Pace's 13<sup>th</sup> semester leading Shakespeare study groups; she continues to find new insights and appreciation for the world's greatest playwright. Pace retired from teaching elementary school in Quincy, MA, moved to Las Vegas, and has been an active participant in EXCELL and OLLI at UNLV since 1995. A Lifetime Member Award recipient, she currently serves on the OLLI at UNLV steering council.

### *Expand on your experience in class!*

Instructors are encouraged to share more comprehensive background information with their students at the beginning of their course. OLLI at UNLV instructors bring an amazing depth of knowledge and lifetimes of practical experience into the classroom, and sharing more about yourself will help you students connect with both you and the topic!

### *Questions?*

Contact OLLI at UNLV program coordinator Toniann DeSousa at 702-895-5446 or [toniann.desousa@unlv.edu](mailto:toniann.desousa@unlv.edu). Thank you again for sharing your time and talent with the OLLI at UNLV program.