OLLI at UNLV Membership Fee Refund Policy

OLLI at UNLV is a Membership Fee based lifelong learning institute for retired and semi-retired adults. As membership fees for the program are inclusive, any member requesting a refund acknowledges discontinuation of all membership benefits as they pertain to the OLLI at UNLV program in its entirety.

1. Refunds

   a. A full refund of membership fees will be provided
      i. Before the semester begins
      ii. Within the first week of OLLI at UNLV classes, if a member determines our program is not what they are looking for in lifelong learning
      iii. If OLLI at UNLV cancels the course(s) in which the member was interested

   b. A partial refund of membership fees will be provided in accordance with the following timelines:
      i. Week 3-4- 75%
      ii. Week 4-6- 50%
      iii. After week 6- No Refund
      iv. Refunds for the spring and summer portion annual memberships following week six in the fall or for the summer portion of the semi-annual membership following week six in the spring will be reduced by the full price of the preceding semester.

2. Refund Process

   a. To receive a refund members will need to provide a written request to the OLLI at UNLV Administrative Team. Written requests can be provided by using the following: i. Mail
      Attn: OLLI at UNLV
      851 E Tropicana Ave Bldg 500, Las Vegas, NV 89119
      ii. Email- olliatunlv@unlv.edu
   b. The member requesting a refund will need to turn in their parking permit to the OLLI at UNLV Administrative Team before the refund will be processed by Client Division Services
   c. Refund will be provided to the original method of payment upon receiving all required documents.
      i. Credit Cards- Refunds issued to the original account within 7 to 10 business days.
         (If the original credit card charge is over 120 days old, a refund check will be issued and mailed to the payer using the address on file.)
      ii. Check, Money Order, - Refunds will be issued via check. Students can expect refund checks to be mailed to the address on file within.
OLLI at UNLV Membership Fee Revision

The OLLI at UNLV Administration and the Steering Council have determined a rate revision of Membership Fees is in order. As such, the OLLI at UNLV Membership Fees will be as follows beginning fall 2023:

<table>
<thead>
<tr>
<th>Term</th>
<th>Revised Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual</td>
<td>$219</td>
</tr>
<tr>
<td>Fall or Spring</td>
<td>$105</td>
</tr>
<tr>
<td>Spring &amp; Summer</td>
<td>$139</td>
</tr>
<tr>
<td>Summer</td>
<td>$49</td>
</tr>
</tbody>
</table>

Refund chart

<table>
<thead>
<tr>
<th>Semester Memberships</th>
<th>Fall</th>
<th>Spring</th>
<th>Summer</th>
<th>Summer 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thru end of week 2</td>
<td>$105</td>
<td>$105</td>
<td>$49</td>
<td>$44</td>
</tr>
<tr>
<td>Week 3 - 4</td>
<td>$78.75</td>
<td>$78.75</td>
<td>$36.75</td>
<td>$33</td>
</tr>
<tr>
<td>Week 5 - 6</td>
<td>$52.50</td>
<td>$52.50</td>
<td>$24.50</td>
<td>$22</td>
</tr>
</tbody>
</table>

Refund Chart Annual/Semi-annual Memberships

<table>
<thead>
<tr>
<th></th>
<th>Annual F-Sp-Su</th>
<th>Annual Sp-Su</th>
<th>Semi Sp-Su</th>
<th>Semi Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thru end of week 2</td>
<td>$219</td>
<td>$114</td>
<td>$139</td>
<td>$29</td>
</tr>
<tr>
<td>Week 3 - 4</td>
<td>$196.50</td>
<td>$85.50</td>
<td>$115.25</td>
<td>$21.75</td>
</tr>
<tr>
<td>Week 5 - 6</td>
<td>$174</td>
<td>$57</td>
<td>$91.5</td>
<td>$14.50</td>
</tr>
</tbody>
</table>
Annual and Semi-annual (Spring Summer) Membership Fee Refunds

Annual refund requested in fall:
- First 2 weeks receives full refund of $219.
- Weeks 3-4, 75% refund of fall portion (75% of $90 = $67.50) and 100% of spring/summer portions ($129) = $196.50.
- Weeks 5-6, 75% refund of fall portion (50% of $90 = $45) and 100% of spring/summer portions ($174).
- After week 6 of the fall semester, annual memberships will be refunded in accordance with the policy for refunds of annual memberships requested in the spring.

Annual refund requested in spring:
- First 2 weeks, receives refund of spring and summer portions ($90+39 = $129) less a $15 adjustment to revise fall semester prorate ($129-$15 = $114).
- Weeks 3-4, receives refund of 75% of spring and summer portions ($90+39 = $129) less a $15 adjustment to repeal fall semester prorate ($129 -15 = $114), $114 * 75% = $85.50.
- Weeks 5 - 6, receives refund of 50% of spring and summer portions ($90+39 = $129) less a $15 adjustment to repeal fall semester prorate ($129 -15 = $114), $114 * 50% = $57.
- After week 6, refunds are not available for individuals on an annual membership for their spring or summer membership fees.

Spring-Summer package refunds requested in spring:
- First two weeks receives a full refund of $139.
- Weeks 3-4, 75% refund of spring portion (75% of $95 = $71.25) and 100% of summer portion ($44) = $115.25.
- Weeks 5-6, 50% refund of spring portion (50% of $95 = $47.50) and 100% of summer portion ($44) = $91.50.
- After week 6, Spring-Summer package memberships will be refunded in accordance with the policy for refunds of Spring-Summer package memberships requested in the summer.

Spring-Summer package refunds requested in Summer:
- First two weeks receives a full refund of the summer portion less a $15 adjustment to repeal the spring semester prorate ($44-$15 =$29).
- Weeks 3-4, individuals will receive a refund of 75% of the $29 remainder ($21.75), Weeks 5-6, 50% of the $29 remainder ($14.50).
- No summer refunds will be processed after week 6.